

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING September 16, 2026

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – August 5, 2026
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated September 16, 2026
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING

September 16, 2026

RESOLUTIONS

- 61-2026 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 62-2026 Authorization of Shared Services Agreement with the Borough of Dumont
- 63-2026 Designation of Proprietary Equipment
- 64-2026 Approval of Personnel Action
- 65-2026 Ratification of August Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 66-2026 Authorization to Renew Membership to The National Association of Clean Water Agencies

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2026

Date: September 16, 2026

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the months of August 2026 and Health Benefits and Dental Benefits transfers for September 2026; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated September 16, 2026.

ACCOUNT: Payroll Account
Net Payroll: \$253,732.49

ACCOUNT: Tax Deposit Account
Total: \$126,649.08

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$208,038.01

ACCOUNT: Health Benefits Contribution Employee
Total: \$7,928.38

ACCOUNT: Dental Benefits
Total Transfer: \$3,886.90

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$30,083.94

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2026

Date: September 16, 2026

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: Operating Account
Total: \$414,939.05

ACCOUNT: General Improvement Account
Total: \$662,496.98

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2026

Date: September 16, 2026

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaheer	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 16, 2026.

JOHN J. DANUBIO.
INTERIM BOARD SECRETARY
DATE: SEPTEMBER 16, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2026

Date: September 16, 2026

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE
BOROUGH OF DUMONT**

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) and the Borough of Dumont (the “Borough”) had entered into a Shared Services Agreement on September 1, 2024 for a duration of two (2) years with a termination date of August 31, 2026 for the Authority to act as the New Jersey Licensed Operator for the Borough; and

WHEREAS, the Borough has adopted its Resolution No. 226 authorizing entering into a new shared services agreement with the Authority to receive the same services as previously provided; and

WHEREAS, the Authority desires to enter into this agreement with the Borough for a duration of two (2) years subject to the terms and conditions set forth in said agreement.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2026

Date: September 16, 2026

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE
BOROUGH OF DUMONT**

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority shall enter into a Shared Services Agreement on September 1, 2026 with the Borough of Dumont for a duration of two (2) years to act as the New Jersey Licensed Sewer Operator for the Borough.
2. The Chairman of the Authority and the Executive Director be and are hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Midland Park annexed hereto and made a part thereof.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2026

Date: September 16, 2026

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE
BOROUGH OF DUMONT**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaher	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 16, 2026.

JOHN J. DANUBIO.
INTERIM BOARD SECRETARY
DATE: SEPTEMBER 16, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2026

Date: September 16, 2026

DESIGNATION OF PROPRIETARY EQUIPMENT

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) is a county utilities authority organized and existent pursuant to the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1 et seq. to provide the services enumerated in N.J.S.A. 40:14B-2 in the County of Bergen, including but not limited to sewage collection and disposal services and the relief of waters in or bordering the State from pollution arising from causes within the district and the relief of waters in, bordering or entering the district from pollution or threatened pollution on behalf of its constituent members; and

WHEREAS, the operation and maintenance of an effective and efficient water pollution control system represents a vital responsibility of government that is essential to ensuring the health, safety, and welfare of those whose daily life activities depend on such a system; and

WHEREAS, the Authority plays an important role in providing these essential services within the Authority’s sewer service district, which is within Bergen County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-13(d), the Authority is permitted to acquire goods and or services of a proprietary nature provided that the acquisition meets the definition set forth in the statute; and

WHEREAS, N.J.A.C. 5:34-9.1 of the Local Public Contracts Law Regulations sets forth the requirements that must be followed by the Authority in order for the Authority to acquire said goods and/or services of a proprietary nature, which includes allowing for the designation of proprietary goods or services upon certification of the Authority’s Purchasing Agent to the Authority’s Executive Director and Board of Commissioners, and

WHEREAS, the Authority is undertaking the Sludge Cake Receiving Facility project (Project) (Contract No. 1147, NJIB No. S340700-20), which includes the installation of two (2) piston pumps, two (2) twin auger feeder, two (2) hydraulic power unit for pump and twin auger screw feeder, one (1) hydraulic power unit for sliding frame cake bin and bifold door, two (2) piston pump control panels, one (1) cake bin control panel, two (2) pipe lubrication systems, and one (1) sliding cake bin (the equipment) to feed sludge cake into the existing feed system for the Authority’s fluidized sludge incinerators; and

WHEREAS, the equipment will be purchased from the specialized manufacturer: Schwing Bioset, Inc. 350 SMC Drive Somerset WI 54025; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2026

Date: September 16, 2026

DESIGNATION OF PROPRIETARY EQUIPMENT

Whereas, the project is essential to the Authority's ability to continuously run its fluidized sludge incinerators to limit operational complications which occurs during operational downtime; and

WHEREAS, the Authority's installation of the equipment similar to the existing equipment will allow for efficiency in the maintenance, training, and part procurement., as the Authority currently operates Schwing Bioset equipment in its existing sludge cake feeding system; and

WHEREAS, the Schwing Bioset pumps have been successfully been used and continue to be used in the Authority's sludge cake feed system and across the waste water industry; and

WHEREAS, NJDEP Air Pollution Control Permit BOP 14001 requires +/- 5% accurate flow measurement and reporting, which has been successfully applied through Schwing Bioset equipment Patent no. US2016/006943A1 and is identical to the measurement equipment successfully used by the Authority; and

WHEREAS, the use of the equipment other than that of the designated manufacturers would undermine the functionality and operational performance of the Authority's existing facilities, such that the goods are of a specialized nature within the meaning of N.J.A.C. 5:34-9.1(a)1; and

WHEREAS, the Authority's Qualified Purchasing Agent has provided the certification required by N.J.A.C. 5:34-9.1(b), together with the Engineering Technical Certifications for Proprietary Goods prepared by Keith W. Henderson, P.E., P.P., of Artheon, for each of the designated goods, as is required by N.J.A.C. 5:34-9.1 for the designation by the Authority of proprietary goods or services; and

WHEREAS, based upon the above, the Equipment provided by Schwing Bioset Inc. are "proprietary" under N.J.S.A. 40A:11-2(39); and

WHEREAS, acquisition of the Schwing Bioset Inc. equipment by the Authority is necessary for the continuing efficient operation of the Authority.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2026

Date: September 16, 2026

DESIGNATION OF PROPRIETARY EQUIPMENT

1. The Board of Commissioners of the Northwest Bergen County Utilities Authority concurs with the proprietary goods designations as described herein and the Authority's Qualified Purchasing Agent shall be and is hereby authorized to prepare specifications for the project (Contract No. 1147, NJIB No. S340700-20), that Schwing BioSet Equipment designated including the Silo, Pumps, and metering equipment as proprietary and, without the inclusion of "or approved equal" language for these components.

2. A copy of this Resolution shall be placed on file and made available for public inspection in the office of the Executive Director.

3. The formal action(s) of the Commissioners of the Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Bergen County Utilities Authority at its meeting of July 23, 2026.

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2026

Date: September 16, 2026

DESIGNATION OF PROPRIETARY EQUIPMENT

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaher	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 16, 2026.

JOHN J. DANUBIO

INTERIM BOARD SECRETARY

DATE: SEPTEMBER 16, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 64-2026

Date: September 16, 2026

RESOLUTION TO CONDUCT A PERSONNEL ACTION

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) is a public body corporate and politic of the State of New Jersey incorporated pursuant to N.J.S.A. 40:14B-1 et seq., and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority may appoint and employ managerial personnel, professional employees, secretaries and other personnel as it may determine are necessary for its efficient operations and may determine their duties and compensation; and

WHEREAS, Robert Genetelli has been employed by the authority since 1999 and has held the position of Authority Superintendent since 2005; and

WHEREAS, Mr. Genetelli is the Authority’s licensed Wastewater Treatment (S4) and Collections System (C4) Operator; and

WHEREAS, several managerial positions and duties within the Authority are currently or anticipated to become vacant, including oversight of the Authority’s operational /capital program, finance and human resources; and

WHEREAS, consistent managerial oversight of such areas of responsibility are critical to the day to day operations of the Authority; and

WHEREAS, certain additional duties and responsibilities for management of such areas of responsibility have been assigned by the Executive Director to Robert Genetelli in his role as Authority Superintendent including, but not limited to the following:

- 1. Human Resources and Policy Development:** Leading and expanding staff development and training efforts inclusive of services performed pursuant to interlocal shared services agreements; recommending and upon approval enforcing human resources and other authority policies.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 64-2026

Date: September 16, 2026

RESOLUTION TO CONDUCT A PERSONNEL ACTION

- 2. Capital/Infrastructure Program Planning:** Strategizing for future capital needs, including capacity and technology upgrades.
- 3. Finance/Budgeting:** Managing authority budget preparation and spending; procurement of goods and services; coordination of capital project financing.

WHEREAS, the Executive Director has considered the scope, duration and reasonable compensation for the additional duties and responsibilities assigned to Robert Genetelli in addition to his duties as Superintendent and recommends that Mr. Genetelli receive a stipend payment of \$10,000.00, effective October 1, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority:

1. Robert Genetelli shall receive a stipend payment of \$10,000.00, effective October 1, 2026 and will retain all of his current job duties and responsibilities while taking on the additional duties stated herein.

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 64-2026

Date: September 16, 2026

RESOLUTION TO CONDUCT A PERSONNEL ACTION

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaheer	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 16, 2026.

JOHN J. DANUBIO

INTERIM BOARD SECRETARY

DATE: SEPTEMBER 16, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 65-2026

Date: September 16, 2026

**RATIFICATIONS OF AUGUST OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX
DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, The Board of Commissioner adopted Resolution 58-2026, authorizing the payment of bills for August 2026; and

WHEREAS, The Administration sent to the board of commissioners, the bill list of August 19, 2026, in accordance with Resolution 58-2026; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

WHEREAS, there being no objection by any member of the Board of Commissioners, the administration send out payment of all listed bills on August 26, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, ratify the payment of all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports, dated August 19, 2026.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 65-2026

Date: September 16, 2026

**RATIFICATIONS OF AUGUST OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX
DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaher	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 16, 2026.

JOHN J. DANUBIO.
INTERIM BOARD SECRETARY
DATE: September 16, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2026

Date: September 16 , 2026

**AUTHORIZATION TO RENEW MEMBERSHIP TO THE NATIONAL ASSOCIATION OF
CLEAN WATER AGENCIES**

WHEREAS, the Northwest Bergen County Utilities Authority operates a wastewater treatment facility in the Borough of Waldwick, County of Bergen, State of New Jersey; and

WHEREAS, the National Association of Clean Water Agencies (the “NACWA”) is a nationally recognized leader in environmental policy and a well-established technical resource on water quality & ecosystem protection issues; and

WHEREAS, membership in NACWA is a unique opportunity to improve the effectiveness in the operation of the Authority, enhance professional development and achieve the goals & objectives the Authority shares with other publicly owned treatment works; and

WHEREAS, NACWA’s active membership and close working relationship with the United States Congress and United States Environmental Protection Agency allows its members to interact with national policy makers and shape the course of United States of America’s environmental protection legislation; and

WHEREAS, the proposed annual membership/dues to be paid by the Authority for membership in NACWA will be \$9,955.00, which is based on the Authority being a publicly owned treatment agency with a service area population of 75,000; and

WHEREAS, the Authority has determined, based upon the foregoing, that it is necessary and/or desirable for its efficient operations to renew its membership in NACWA through September 30, 2027 at a membership fee of \$9,955.00 for the NACWA’s FY2026

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2026

Date: September 16 , 2026

**AUTHORIZATION TO RENEW MEMBERSHIP TO THE NATIONAL ASSOCIATION OF
CLEAN WATER AGENCIES**

1. The Chairman and/or his designee shall be and is hereby authorized to renew membership for the Authority with NACWA and execute any and all agreements and other documents necessary for said membership and payment for membership fees in the amount of \$9,955.00.
2. The Authority's Certifying Finance Officer has certified funds are available and certification is attached hereto.
3. A copy of this resolution and the agreement to renew the Authority's membership in NACWA shall be placed on file and made available for public inspection in the office of the Executive Director, upon execution by NACWA and the Authority.
4. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2026

Date: September 16 , 2026

**AUTHORIZATION TO RENEW MEMBERSHIP TO THE NATIONAL ASSOCIATION OF
CLEAN WATER AGENCIES**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaher	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 16, 2026.

JOHN J. DANUBIO

INTERIM BOARD SECRETARY

DATE: SEPTEMBER 16, 2026